



The Arc
High Street
Clowne
Derbyshire
S43 4JY

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Published on: 18th September 2023

INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Jim Fieldsend, Monitoring Officer, at this address or by email to jim.fieldsend@bolsover.gov.uk. The list can also be accessed from the Council’s website at www.bolsover.gov.uk.

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

Members of Executive are as follows:

Councillor Steve Fritchley - Leader and Portfolio Holder for Policy, Strategy, Resources and Media
Councillor Duncan McGregor - Deputy Leader and Portfolio Holder for Corporate Governance
Councillor John Ritchie - Portfolio Holder for Growth
Councillor Clive Moesby - Portfolio Holder for Resources
Councillor Sandra Peake Portfolio Holder for Housing
Councillor Mary Dooley - Portfolio Holder for Partnerships, Health and Wellbeing
Councillor Anne Clarke - Portfolio Holder for Environment

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list also shows the reports intended to be dealt with in private and the reason why the reports are exempt or confidential. Members of the public may make representations to the Monitoring Officer about any particular item being considered in exempt and why they think it should be dealt with in public.

The list does not detail *all* decisions which have to be taken by the Executive, only “Key Decisions” and “Exempt Reports”. In these Rules a “Key Decision” means an Executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £75,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £75,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £150,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £150,000 or more

(3) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

The dates for meetings of Executive can be found here:

<https://committees.bolsover.gov.uk/ieListMeetings.aspx?Committeeld=1147>

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Memorandum of Understanding with regards to a Domestic Energy Efficiency and Low Carbon Retrofit Project	Chief Executive	Not before 26th Sep 2023	N/A	Karen Hanson, Chief Executive	Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	
Renewal of Insurance Policies	Service Director Finance & Section 151 Officer	Not before 27th Sep 2023	N/A	Theresa Fletcher, Service Director Finance & Section 151 Officer	Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	
Dragonfly Management (Bolsover) Limited Service Level Agreements	Executive	6 th Nov 2023	Report of the Portfolio Holder	Jim Fieldsend, Service Director Governance and Legal Services & Monitoring Officer	Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Public

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Lease of Roseland Park and Crematorium To set out the next steps in relation to the lease of Roseland Park and Crematorium in line with expert advice provided on the VAT partial exemption calculation.	Executive	9 th Oct 2023	Report of the Portfolio Holder for Resources	Theresa Fletcher, Service Director Finance & Section 151 Officer	Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Public
Award of Provision of Waste Disposal - Skip Hire Contract	Executive	6 th Nov 2023	Report of the Portfolio Holder for Environment	Helena Skeavington, Contract Administrator (QS)	Key	Public
Award of Contract for Central heating Upgrades to Council Housing Stock	Executive	6 th Nov 2023	Report of the Portfolio Holder for Housing	Helena Skeavington, Contract Administrator (QS)	Key	Public

**SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION**

**PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.